

# ProKids

## Education Checklist

School year: \_\_\_\_\_  Copy of Court Entry/appointment given to school

Child's name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of School: \_\_\_\_\_ School District: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Get copies of all school records (usually in person)  | <input type="checkbox"/> Set up a meeting with the classroom teacher to find out about the child's needs  |
| <input type="checkbox"/> Get copies/online access to school schedule (including student's daily schedule), grades, assignments, school announcements, discipline code/handbook, etc. | <input type="checkbox"/> Observe the child in the school setting if appropriate   |
| <input type="checkbox"/> Find out transportation arrangements  | <input type="checkbox"/> Confirm type of school (magnet, private, online, etc.)   |
| <input type="checkbox"/> Does the child participate in any extracurriculars or aftercare through the school?   | <input type="checkbox"/> Is the child on track to be promoted?  |
| <input type="checkbox"/> Monitor behavior and discipline concerns  | <input type="checkbox"/> Is the child on track to graduate?*  |
| <input type="checkbox"/> Are there behavior interventions in place? What are they?   | <input type="checkbox"/> How many credits have they earned?* _____  |
| <input type="checkbox"/> If applicable, get a copy of the Behavior Modification Plan (see below).  | <i>*Include in each court report</i>  |
| <input type="checkbox"/> Monitor attendance and report to ProKids each semester; include current information in each court report.   | <input type="checkbox"/> If appropriate, has the parent(s) or legal guardian been invited and encouraged to attend meetings and conferences?                        |
| <input type="checkbox"/> Find out if the child currently receives special education services (see below)   | <input type="checkbox"/> Find out from school counselor/other contact all supportive services provided for child; list any services (intervention, tutoring, etc.): |
|  | _____   |
|  | _____   |

***If you suspect a disability, and the child is not receiving special education services, obtain the district's procedures manual to begin the process of obtaining a 504 Plan, IEP, and/or Behavior Modification Plan. Ask your CASA Manager to put you in contact with a ProKids Parent Surrogate.***

### For Students with Special Education Needs

IEP \_\_\_\_\_ (Note that IEPs are updated at least annually)

504 \_\_\_\_\_  Behavior Modification \_\_\_\_\_

***Check which applies and note current date of plan. Obtain copies of each plan.***

ETR date: \_\_\_\_\_ (Note that ETR is completed every 3 years)

What behavior intervention supports are in place? \_\_\_\_\_

\_\_\_\_\_

Contact information for special education services at the school: \_\_\_\_\_

Contact information for ProKids Parent Surrogate: \_\_\_\_\_