



Advocacy Investigation Checklist: Unaccompanied Minor (UM)

received

notes

JFS Documents		
Case History		
Ohio Statewide Automated Child Welfare Information System (SACWIS)		
Fingerprints for possible placement		
<u>Criminal & Civil Checks</u> <i>(for all adults in home, from applicable counties where they have records)</i>		
County		
County		
County		
County		
Sex Offender Registry in applicable jurisdiction(s) (if there are concerns)		
Check police reports and runs in applicable jurisdictions (if there are concerns)		
<u>Review Records & Interview</u> <u>Appropriate Parties</u>		
<u>School</u>		
<u>Medical</u>		
<u>Mental Health</u>		
JFS & Placement Agency Workers		
Delinquency Charges		
Confirm location and type of any documents		

received

notes

<u>Other Documents (and English Translations, if possible)</u>		
Parent(s) Death Certificates		
Proof of Service		
Waiver		
Publication		
Consent to Change Custody		
Juvenile Court Release		
Sheriff's Release		
<u>Interviews & Observations</u>		
Child & Caregiver(s)		
Child Alone		
Parties with relevant case information		
<u>Court Activity</u>		
Court Report (2 weeks prior to dispositional hearing)		
Advocate for evaluations, assessments, services (i.e., education, psychological, mental health, substance abuse, other – for any party to the case)		